**TOMMBA Board Meeting 12/17/18**

**Members Present:** Robin, John, Jim, Steve V, Bo, Scott, Steve S, Chris, Bill, Brad

* **Consent Agenda: Motion to approve the consent agenda. Motion: Steve S; Second: Robin Motion passes 10-0**
* **Motion to Approve tonight’s agenda: Robin; Second: Jim Motion Passes 10-0.**
* **Committee Reports:**
	+ **Financial Management:**  501c3 paperwork is submitted. Robin and Bill been working to completely switch over to Wild Apricot and get Paypal up and running. Robin is also working to document donations and make sure they are correctly documented.
	+ **Fund Development/Membership:** Bill has been continuing to work on the website and also been talking with the marketing committee to implement some of their suggestions. Bill has been working on the best way to maintain contact information for memberships and donations without having to manually input data.
		- **Motion to allow Bill to switch our payment collection method to paypal. Motion: Chris; Second: Steve. Motion passes 10-0.**
	+ **Trailbuilding/Maintenance:** The trail committee met last week for the first time to outline the 2019 build schedule and outline a budget request for tools, materials, signs, etc.
	+ **Marketing/Outreach:** The marketing committee presented two possible logos for the board to review. The committee has also provided Bill with some suggestions to improve the look of the website. There was discussion also about if donations over a certain amount should receive a free, initial membership.
* **Documentation of Time Spent on Reports/Committees**
	+ Chris requested that each committee chair and board members log their hours for the purpose of future grant writing or fundraising requests. There was discussion of how the best way to log these hours. Bo suggested putting a file in Dropbox so board members could add their own hours.
* **Approval and Adoption of Revised Bylaws from November**
	+ Steve made the changes that we discussed last meeting. Jim also added some suggestions from his experience volunteering on other boards. Steve will update the bylaws and bring for voting next meeting.
* **Discussion of Holding a Public Meeting**
	+ When we become finalized as a 501c3 this will be mandatory. Board consensus was that holding an annual public meeting during the winter would be a positive way to keep members updated. The tentative plan is to hold a meeting this winter between January and April.
* **Trail Committee Budget Requests**
	+ **Motion for the approval of $500 for Avalanche materials and $600 for tools for general maintenance. Motion: Steve S; Second: Jim. Motion passes 10-0.**
* **How to best communicate agenda topics**
	+ Scott asked board members to send him agenda items through his tommba email address so he can compile them for each meeting’s agenda.